



TOHONO O'ODHAM NATION JUDICIAL BRANCH

P.O. Box 761•Sells, AZ•85634

PHONE (520) 383-6300•FAX (520) 383-3500

Website Address: <https://tojc-nsn.gov>

JOB ANNOUNCEMENT

Job Title:	Project Manager - Construction	Status:	Probationary/Permanent, Full-time
Division:	Administration	Hrs/Work:	Non-Exempt
Salary:	\$34.67	Job Location:	Sells, AZ

Position Summary:

This is a 2-year position that will provide project leadership for Judicial construction projects in terms of day-to-day management and specific project support.

Supervision Received: Under the supervision of the Court Administrator

Minimum Qualifications:

- High School Diploma or GED Certificate; and
 - Bachelor's degree in Business or Project Management, or closely related field and 2 years work experience in construction project management, or
 - 6 years equivalent combination of training, education, and work experience that demonstrates the ability to perform the duties of this position.

-AND-

- Must possess and maintain a valid Arizona Drivers License with no major traffic citations within the last three years.
- Must submit a 39-month driving records with the employment application.
- Must pass a criminal background investigation and fingerprint check prior to employment.
- Based on the department needs, incumbents may be required to demonstrate fluency in both the Tohono O'odham Language and English as condition of employment.

Preference in filling vacancies will be given to (1) enrolled members of the Tohono O'odham Nation, (2) enrolled members of other nations or tribes, (3) other candidates. The Tohono O'odham Nation Judicial Branch is committed to providing Equal Employment Opportunities.

Job description is available at the Tohono O'odham Justice Center or call (520) 383-6300.